

2017-2018



Centauri High school Student Handbook

**17889 US Hwy. 285
La Jara, Colorado 81140
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CENTAURI HIGH SCHOOL ADMINISTRATION

**Principal:
Brian Loch
Counselor
Beverly Glynn**

**Assistant Principal, AD
Jesse Shawcroft
Secretary
Sheli Bechaver
Librarian/Registrar
Teri Jo Rogers**

| 2017-2018 Bell Schedule | | | | | | | |
|--------------------------------|--------------------------|--|----------------|--|-----------------------|--|--|
| 7:35 to 7:49 | Breakfast | | | | | | |
| 7:50 | First Bell | | | | | | |
| 7:54 | Tardy Bell | | | | | | |
| 7:54 to 8:55 | 1st Hour | | | Late Start Schedule for delays due to weather | | | |
| 8:55 to 8:59 | Passing Period | | | | | | |
| 8:59 to 10:00 | 2nd Hour | | 9:50 | | First Bell | | |
| 10:00 to 10:04 | Passing Period | | 9:54 | | Tardy bell | | |
| 10:04 to 11:05 | 3rd Hour | | 9:54 to 10:39 | | 1st Hour | | |
| 11:05 to 11:09 | Passing Period | | 10:39 to 10:43 | | Passing Period | | |
| 11:09 to 12:14 | 4 th Hour | | 10:43 to 11:27 | | 2nd Hour | | |
| 12:14 to 12:45 | LUNCH | | 11:27 to 11:31 | | Passing Period | | |
| 12:45 to 12:49 | Passing Period | | 11:31 to 12:15 | | 3rd Hour | | |
| 12:49 to 1:50 | 5th Hour | | 12:15 to 12:47 | | LUNCH | | |
| 1:50 to 1:54 | Passing Period | | 12:47 to 12:51 | | Passing Period | | |
| 1:54 to 2:55 | 6th Hour | | 12:51 to 1:35 | | 4 th Hour | | |
| 2:55 to 2:59 | Passing Period | | 1:35 to 1:39 | | Passing Period | | |
| 2:59 to 4:02 | 7th Hour | | 1:39 to 2:23 | | 5th Hour | | |
| 4:08 | Busses Depart | | 2:23 to 2:27 | | Passing Period | | |
| | | | 2:27 to 3:11 | | 6th Hour | | |
| | | | 3:11 to 3:15 | | Passing Period | | |
| | | | 3:15 to 4:02 | | 7th Hour | | |
| | Activity Schedule | | 4:08 | | Busses Depart | | |
| 7:35 to 7:49 | Breakfast | | | | | | |
| 7:50 | First Bell | | | | | | |
| 7:54 | Tardy Bell | | | | | | |
| 7:54 to 8:38 | 1st Hour | | | | | | |
| 8:38 to 8:42 | Passing Period | | | | | | |
| 8:42 to 9:26 | 2nd Hour | | | | | | |
| 9:26 to 9:30 | Passing Period | | | | | | |
| 9:30 to 10:14 | 3rd Hour | | | | | | |
| 10:14 to 10:18 | Passing Period | | | | | | |
| 10:18 to 11:02 | 4 th Hour | | | | | | |
| 11:02 to 11:06 | Passing Period | | | | | | |
| 11:06 to 11:50 | 5th Hour | | | | | | |
| 11:50 to 12:20 | LUNCH | | | | | | |
| 12:20 to 12:24 | Passing Period | | | | | | |
| 12:24 to 1:08 | 6th Hour | | | | | | |
| 1:08 to 1:12 | Passing Period | | | | | | |
| 1:12 to 2:00 | 7th Hour | | | | | | |
| 4:08 | Busses Depart | | | | | | |

Graduation Requirements

Centauri High School requires 24.5 credits for graduation in 2018.

| | |
|--------------------|-------------|
| English | 4 Credits |
| Science | 3 Credits |
| Mathematics | 3 Credits |
| Spanish | 1 Credit |
| Social Studies | 3 Credits |
| Physical Education | 1 Credit |
| Electives | 9.5 Credits |

Students must pass **ALL courses** listed above with a minimum grade of 60% to graduate. Finals are given during the last week of each semester. The only instance that a final could be taken early would be for medical reasons. **Students must meet graduation requirements by the end of their senior year, have all bills paid, and attend graduation practice to be allowed to participate in graduation ceremonies.**

College Prep Recommended Courses

| | |
|----------------|-----------|
| English | 4 Credits |
| Mathematics | 4 Credits |
| Social Science | 3 Credits |
| Science | 4 Credits |
| Spanish | 2 Credits |

GRADING SCALE

A 100-90 B 89-80 C 79-70 D 69-60 F 59-0

Grades are determined by each teacher with **attendance, participation, graded work,** and **assessments/tests** considered in the actual determination of a final grade.

Each teacher will issue class rules, grading procedures, and expectations for each class. Students who maintain a **4.0 GPA** during a semester will be granted a personal day during the following semester; however, the student will need advanced absence approval and is responsible for any missed work.

Classes that students may take more than once for credit:

| | | |
|-------------------------------|----------------------|-------------|
| Desktop Publishing (Yearbook) | Physical Education | Choir |
| Mixed Media | Athletic Development | Band |
| Ceramics | Painting | Drawing |
| Ed Intern | Ed Media | Office Aide |
| Nutrition/Wellness | Computer Tech | |

SAT scores are recorded on transcripts.

Graduation Requirements

Students must obtain a minimum of the above stated credits for their class.

- ♦ Semester grades transcript with .5 credit per class per semester with the exception of college concurrent classes which are 1 high school credit and 3 college credits per semester. The student must pass each class with a minimum grade of 60% to receive credit.
- ♦ A grade of incomplete must be made up within 1 week or a grade of F will be issued.

Suggested Course Sequence

| | |
|---|---|
| <p style="text-align: center;"><u>9th</u></p> <p style="text-align: center;">English I 1 Math 1 World History 1 Physical Science 1 ***PE 1 Computer Apps 1 Reading .5 <u>Electives</u> .5</p> <p style="text-align: center;">7.0</p> <p style="text-align: center;"><u>11th</u></p> <p style="text-align: center;">English III 1 US History 1 Science 1 Mathematics 1 Spanish II 1 Reading .5 <u>Electives</u> 1</p> <p style="text-align: center;">6.5</p> | <p style="text-align: center;"><u>10th</u></p> <p style="text-align: center;">English II 1 Math 1 Spanish I 1 Biology 1 Reading .5 <u>Electives</u> 2</p> <p style="text-align: center;">6.5</p> <p style="text-align: center;"><u>12th</u></p> <p style="text-align: center;">English 1 American Government 1 Mathematics 1 Financial Literacy .5 Reading .5 <u>Electives</u> 2.5</p> <p style="text-align: center;">6.5</p> <p style="text-align: center;">***PE credit may be taken anytime in the four years.</p> |
|---|---|

Classes in BOLD are required if a student plans on attending a 4 year college or university.

Weighted Classes

| | |
|--|---|
| <p>AP Calculus AP Chemistry</p> <p>A=5 B=4 C=3 D=2</p> | <p>Pre-Calculus Human Anatomy & Physiology College English 101 College English 101</p> <p>A=4.5 B=3.5 C=2.5 D=1.5</p> |
|--|---|

College Concurrent Classes

Students taking college concurrent classes must earn a "C" or higher in order for North Conejos School District to pay for the class. If not passing with a "C" or better the student must make arrangements to pay for the class prior to graduation.

Higher Education Admission Requirements

Colorado has recently established High Education Admission Requirements for students who plan to attend a four-year public college or university in Colorado. The requirements help to ensure academic preparedness and place students on the path to college success.

Private college and universities set their own admissions standards. Please contact those institutions directly for information regarding specific enrollment policies. Additionally, two-year public colleges have open enrollment policies, which mean that students applying to these schools do not need to meet the following admission requirements.

Student planning to attend a four-year public college or university in Colorado will need to complete the following classes in order to fulfill the Higher Education Admission Requirements

| | |
|---|---------|
| English | 4 years |
| Mathematics (Algebra 1 and higher) | 4 years |
| Natural/Physical Sciences (2 years must be lab-based) | 3 years |
| Social Sciences | 3 years |
| Foreign Language | 2 years |
| Academic Electives | 2 years |

Class Retake Policy

Centauri High School students may repeat a class he/she has failed. Each time a student repeats a class, transcripts will indicate the original grade and any subsequent attempts to pass the class. Credit will be issued upon completion of the class where a grade of "D" or higher is earned.

Absences

Attendance at school is compulsory, regular and punctual attendance in every class is a crucial component of the grade earned and vital to student learning. Make-up work is allowed for absences according to policy.

Parents must call the office no later than **10:00 AM** within 2 days after the absence(s) occurs. If parents do not call, the absence will be considered **unexcused**. Only parents, and individuals listed on the student summary, may excuse an absence or release a student from school. Upon the 4th absence during a semester a letter of habitual truancy will be sent to parents. If there are extenuating circumstances (for example but not limited to: surgery, accidents, etc.), the parents and student must make arrangements with the principal to meet and hear the circumstances as an appeal, each case and its circumstances will be individually considered. If no extenuating circumstances exist then an RTI process will begin.

Students must attend class at least 30 minutes to get credit for the class. Students must check in with the office when reporting to school after 7:54 AM, and must check out with the office when leaving the school grounds before the end of the school day. **Any student who does not check out at the office before leaving school will be considered unexcused and assigned detention.**

Parents will not be allowed to excuse students from one class to attend another. Participation is a key component of learning and mandates quality attendance. Participation is a component of a grade and absences will affect the participation grade.

(Any absence, excused or unexcused, does have an effect on grades.)

FALCON FLIGHT PLAN

Student Code of Conduct

The principal may recommend suspension or expulsion of a student who engages in one or more for the following activities while in school buildings, on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event and off school property when the conduct has a reasonable connection to school (*including lunch*) or any district curricular or non-curricular event.

1. Causing or attempting to cause damage to school property, or stealing, or attempting to steal school property.
2. Causing or attempting to cause damage to private property, or stealing or attempting to steal private property.
3. Causing or attempting to cause physical injury to another person, except in self-defense.
4. Commission of any acts, which if committed by an adult, would be robbery or assault as defined by state law. Knowingly and willingly concealing information from school administration at the time of event will result in a reprimand.
5. Violation of a criminal law.
6. Violation of district or building regulations.
7. Violation of the district's policy on dangerous weapons in the schools.
8. Violation of the district's alcohol use/ drug use policy. Expulsion shall be mandatory for the sale of drugs or controlled substances, in accordance with state law.
9. Violation of the district's smoking and use of tobacco policy.
10. Throwing objects outside of supervised school activities that can cause bodily injury or damage to private property.
11. Directing profanity, vulgar language, or obscene gestures toward other students, school personnel, or visitors to the school.
12. Engaging in verbal abuse i.e., name-calling, ethnic or racial slurs, or derogatory statements addressed publicly to others that may precipitate disruption of the school program or incited violence.
13. Bullying.

14. Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person, or forcing an individual to act through the use of force or threat.
 15. Lying or giving false information, or withholding information, either verbally or in writing, to a school employee.
 16. Use of any technology to record actions on school grounds or at school events without approval is strictly prohibited.
 17. Willfully violating the district's dress code policy.
 18. Scholastic dishonesty, which includes but is not limited to: cheating on a test, plagiarism, or unauthorized collaboration with another person in preparing written work.
 19. Repeated willful disobedience or open and persistent defiance of proper authority.
 20. Behavior on or off school property, which is detrimental to the welfare, safety, or morals of other students or school personnel.
 21. Repeated interference with the school's ability to provide educational opportunities to other students.
 22. Other scenarios that the administration reasonably deems harmful or detrimental in any way, but not specified in this code will be handled at the administration's discretion.
- Other than suspension or expulsion, other possibilities of consequences may include:
1. Loss of privileges
 2. Detention (see section on discipline)
 3. Other consequences as deemed appropriate by administration

Tobacco

Smoking/chewing and/or the possession of tobacco products, including but not limited to electronic cigarettes, while in or on school property, or under the school's jurisdiction, or while participating in a school sponsored event is strictly prohibited.

Alcohol/Drugs

Students shall not possess or use alcohol, drugs (including look-a-like drugs, or drug paraphernalia) on school property. Use of alcohol or drugs is defined as the act of using, or being under the influence, as evidence by the actions, odor, or other symptoms, regardless of the quantity consumed. Possession is defined as storing in one's locker or on school property, including vehicles in the parking lot, or on one's person. District policy dictates disciplinary action. **(Sufficient odor is considered evidence of use.)**

Dangerous Weapons

Centauri High School follows state law regarding dangerous weapons. State law requires that expulsion shall be mandatory for any student in possession of a dangerous weapon on school grounds, school vehicles, or at any school sponsored activity. Law ***defines*** "dangerous weapons" as any of the following:

1. A firearm, whether loaded or unloaded, or a firearm facsimile that could be reasonably mistaken for an actual firearm.
2. Any pellet or "BB" gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air.
3. Any knife with a fixed blade longer than 3 inches, or folding blade longer than 3 ½ inches. If knife is found in possession it will be confiscated and disciplinary action will be taken.

4. Any object, device, instrument, material, or substance used or intended to be used to inflict death or serious bodily injury or threaten others.

School policy dictates that no "dangerous weapons" will be tolerated.

Bullying

North Conejos School District is committed to providing a safe and positive learning environment, free from bullying.

Bullying means any written or verbal expression, or physical act or gesture, or pattern thereof, that is intended to cause distress upon one or more students in the school, on school grounds, in school vehicles, at a designated school bus stop, or at school activities or sanctioned events. Any student who engages in bullying behavior is subject to appropriate discipline, up to and including, but not limited to suspension, expulsion or referral to law enforcement.

Cyberbullying

Cyberbullying is the willful and repeated use of cell phones, computers, and other electronic communication devices to harass and threaten others.

- Changes in Colorado law now expose "cyberbullies" to a misdemeanor charge that carries a possible fine of up to \$750 and up to six months in jail.
- Cyberbullying is criminal intent to alarm, annoy or harass; and it can be either direct or indirect. An online posting need not be sent directly to an individual victim to fall under the statute.
- All possible threats will be turned over to the Conejos County Sheriff's Office for investigation.
- People shouldn't do or say anything in the cyber world that they wouldn't say or do in person.

Sexual Harassment

Sexual harassment is recognized as a form of sex discrimination and is thus a violation of the laws that prohibit sex discrimination. Sexual harassment will not be tolerated. It shall be a violation of policy for any staff member to harass students or for students to harass other students through conduct or communications of a sexual nature. Students may file a formal grievance of sexual harassment with the principal. If the alleged harasser is the principal, the student may file the grievance with the superintendent of schools. All matters involving sexual harassment complaints shall remain confidential to the fullest extent possible.

Discipline

Centauri High School utilizes contraband K-9 inspections randomly, at undisclosed dates and on a number of unspecified occasions, to insure the utmost safety for our students in our learning environment. Routinely, lockers, classrooms, including the parking lot and surrounding premises are inspected by these detection canines.

The North Conejos School District conducts an instructional program for the benefit of the pupils living in the school district. It is desirable to have all students remain in school until they have graduated from senior high school. Every resource available to the school district and parents shall be used to achieve this.

Students are expected to be reasonably diligent in carrying out their school obligations. Failure to be diligent in study or in adhering to school regulations means that a student is guilty of misconduct and may lose the privilege of attending school. Students will be given every opportunity to achieve scholastic success, but those who persist in creating behavior problems will be subject to disciplinary action.

Discipline is under the control of the Principal and Assistant Principal, with **noon detention** being the usual method of discipline for minor infractions and **out-of-school suspension** for successive minor infractions and major infractions.

Any of the following offenses will cause a student to be assigned **detention**.

1. Truancy, cheating, plagiarism – the act of using or closely imitating the writing or other work of another author as your own without authorization or citation.
2. Use or possession on school grounds of water guns, water balloons, eggs, making or throwing of snowballs, firecrackers. Cigarette lighters, pocket knives with less than a 3" blade, laser pointers. All articles will be confiscated.
3. Rudeness, vulgarity, profanity toward other students.
4. Second and succeeding unexcused absences.
5. Inappropriate displays of affection.
6. Misconduct in/at cafeteria, assemblies, classroom, hallways, activities and/or on the bus.
7. Driving and parking violations.
8. Use or possession of tobacco. Sufficient odor is cause to suspect use of tobacco product:
 - 1st offense – 3 days of detention
 - 2nd offense – 1 day suspension
 - 3rd offense – 3 days suspension
9. Whistling, marking of school property with gang graffiti, gang graffiti on personal notebooks used in classroom, or displays of gang related signs or symbols on school grounds.
10. Loitering in off limit areas. (See page 15 & 16)
11. Unexcused tardiness.
12. Electronic devices. See policy JICJ.

Under normal circumstances, detention will be assigned in the following manner:

First offense - one to two days

Second offense - two to four days

Third offense - three to five days

Fourth and subsequent offenses - out-of-school suspension

Any of the following infractions will cause a student to be considered for **out-of-school** suspension and a parent conference with an appropriate administrator before re-admittance, these infractions may also be referred to the legal authorities:

1. Fourth and subsequent detention infractions.
2. Fighting and/or abusive harassment and/or bullying of other students will not be tolerated and will be dealt with severely according to district policy.
3. Drug or alcohol violations or sufficient odor to suspect the use thereof, including aerosol and other materials that are known to be used for getting "high" are prohibited, including but not limited to electronic cigarettes. (see District Policy)
4. Theft and/or possession of stolen items.
5. Vandalism (Destruction of school property)
6. Abusive, disrespectful, or defiant language/actions toward staff. Defiance of Administration and refusing to attend detention will result in 5 day suspension.
7. Extortion
8. Harassment

9. Knives with blades 3½" or longer (see Dangerous Weapons) is an automatic suspension and referral to Superintendent for expulsion hearing.
10. Possessing or using weapons (automatic suspension and hearing for expulsion). When warranted, legal authorities will be notified and charges filed.
11. "Safe School" legislation has mandated expulsion for the following offenses:
 - a. Bringing, carrying, using or possession of a deadly weapon.
 - b. Sale of a drug or controlled substance.
 - c. Commission of an act, which if committed by an adult, would be robbery or assault.
 - d. Declaration as a habitually disruptive student.

Under normal circumstances, the following penalties will apply:

First offense - one to two days and a parent phone call.

Second offense -three to four days with parent conference.

Third offense -five days with parent and superintendent conference.

Fourth offense -five days with recommendation for expulsion for the remainder of the school year

Students that are suspended may not participate in any activities, including performances, games, dances, etc. for the duration of the suspension. Student may not attend practices of any sort during actual days of suspension. The administration reserves the right to consider each case individually and to develop a disciplinary plan accordingly.

Off Limits

There are certain areas that are off limits to students before school, during breaks and at lunch time. These include the area **between** Centauri Middle School, the administration building and Centauri High School, **behind** the vocational shops and Centauri High School, and the area **south** of Centauri High School. Students are not allowed to loiter in or around the bathrooms, doorways, entryways or stairways.

Lockers

Student lockers are property of the school and the students are only using them as storage spaces. Lockers can be searched any time by administration. Periodically, K-9 inspections occur unannounced, randomly and at unspecified times to check the building and the parking lots. Students are supplied with locks that are to remain on lockers. (The school and/or district is not responsible for contents in lockers)

Parking Lot

Students driving to school are to use the parking lot in front of the school building. Vehicles should remain parked during the day. Students are expected to park appropriately in designated areas. All isles and bus lanes must be kept clear. When administration deems necessary, students may be required to turn in keys during the school day. Keys must be turned in to an appropriate administration. The speed limit on school grounds is 10 m.p.h. **(The school and/or district is not responsible for vehicles or their contents while on school property.)** Be advised, all vehicles are subject to search. The school administration has the right to search vehicles in the parking lot when reasonable suspicion exists and warrants a search. Students are not allowed to be in the parking lot at any time except when arriving or leaving in their car.

The school administration has the right to deny any student the privilege of parking on school property when the student has abused the privilege or displayed unsafe driving habits. Observe and respect designated handicap parking spaces.

Public Addresses

Students have the right to express their points of view in a non-disruptive manner. However at a school sponsored activity, from pep assemblies, class meetings, to graduation speeches, as per Supreme Court, the school not only has the right, but the duty to ensure that the student abides by reasonable standards. Centauri High School has the right of editorial control over the style and content of a speech in a school setting, from formal to informal addresses.

Dress Code

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school. Any student deemed in violation of the dress code shall be required to change into appropriate clothing, or make arrangements to have appropriate clothing brought to school immediately. If the student cannot promptly obtain appropriate clothing, the student shall remain in the administrative office until appropriate clothing can be obtained. In these cases, there shall be no further penalty.

Repeated violations of the district dress code, may lead to detention, suspension or other disciplinary action as outlined in the school discipline code.

Unacceptable items

The following items are deemed disruptive to the classroom environment or to the maintenance of a safe and orderly school and are not acceptable in school buildings, on school grounds, or at school activities:

1. Shorts, dresses, skirts or other similar clothing shorter than mid-thigh length.
2. Sunglasses, hats, sweatbands, and bandanas worn inside the building
3. Inappropriately sheer, tight or low-cut clothing (i.e., midriffs, halter tops, backless clothing, tube tops, garments made of fishnet mesh or similar material, muscle tops, leggings/yoga pants, jeans with holes above the knee, etc.) that bare or expose traditionally private parts of the body including, but not limited to, the stomach, buttocks, back and breasts. **Pants may not expose skin above the knee.**
4. Tank Tops or other similar clothing with straps narrower than the width of a dollar bill.
5. Sagging or wearing pants below the waist and/or in a manner that allows underwear or bare skin to show, or the wearing of excessively baggy pants with low hanging crotches are prohibited. Belt ends may not hang down more than 2 inches.
6. Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that
 - Refer to drugs, tobacco, alcohol, or weapons
 - Are of a sexual nature
 - By virtue of color, arrangement, trademark, or other attribute denote membership in gangs which advocate drugs use, violence, or disruptive behavior

- Are obscene, profane, vulgar, lewd, or legally libelous
- Threaten the safety or welfare of any person
- Promote any activity prohibited by the student code of conduct
- Otherwise disrupt the teaching-learning process

Clothing for special occasions must be prior-approved with the principal (homecoming, spirit-day, etc.)

Building principals, in conjunction with the school accountability committee, may develop and adopt school-specific dress codes that are consistent with this policy.

Public Displays of Affection

Displays of affection other than holding hands do not have a place in our school. The following steps can be taken if students go beyond this limit:

1. Student Conference
2. Noon Detention
3. Parents Notified

Lunch and Cafeteria

Students bringing lunches from home must eat in the cafeteria. We encourage all students to use the cafeteria as a place for pleasant relaxation, conversation and leisurely eating. Students are expected to leave the table where they have eaten clean and orderly. The school administration reserves the right to deny a student the privilege of eating in the cafeteria for misbehavior. If students utilize outdoor tables, cafeteria or use utensils/trays, students must return lunch utensils/trays and leave the area cleans.

Truancy

Truancy is considered absence from school/class without permission or leaving school without properly checking out through the office. Penalties for truancy are detention and subsequent suspension according to policy. If student has had previous detention referrals, discipline will be assigned at regular detention rate.

Lunch Passes

Parents must sign and return a lunch pass form if they want their son or daughter excused during lunch. Students that abuse this privilege by returning tardy to fifth period will lose their lunch pass.

The administration may to revoke lunch passes for fighting off school grounds, stealing from local businesses or any other infractions of school regulations or failure to possess passing grades in any/all classes. Lunch passes will be revoked for taking/or attempting to take students without a lunch pass off campus. **Remember—A Lunch Pass is a Privilege!!!**

The administration has the right to close the campus during noon hour for all students when student behavior warrants such action. The school is not responsible to monitor with whom students ride.

Once a student is issued a year-long lunch pass he/she will not be issued a daily pass. Lost year-long passes need to be replaced by purchasing a new pass from the office and a student cannot leave campus until a new pass is secured.

Make Up Work

Students who have an excused absence may make up missed class work; however, it is the responsibility of students to obtain assignments from teachers. Students shall be allowed one day plus the number of days absent to complete assignments. (Example--If a student is absent Monday and Tuesday and returns to class on Wednesday, he/she must have make-up work turned in by class Friday). Students who miss a class because of school-related activities must make arrangements with teachers prior to departure to secure make-up work.

Tardiness

Tardies are considered unacceptable behavior and are unnecessary. **Each unexcused tardy** will be assigned noon detention. **Four excused tardies** will result in noon detention also.

If a student arrives late to school, he or she must report to the office for a late slip.

If a student has been detained in the office or by a teacher, a tardy slip must be obtained before going to the next class. **(Any student arriving late that does not check in at the office will be assigned detention.)**

School Dances

Dances at Centauri High School are for the benefit of CHS students only. Students may bring a guest by obtaining a pass from the office prior to the day of the dance. Administration reserves the right to refuse admittance to any guest.

- No student below the 9th grade is permitted to attend.
- No one can leave the building and expect to return to dance.
- Students under the influence of alcohol or drugs may not attend and are subject to school penalties and may be referred to law enforcement
- School dress code will be enforced. (No hats, chains, etc.) Certain dances will be declared as formal wear. Students are expected to dress appropriately for a school dance.
- Prom –Juniors and Seniors may bring out-of-district dates after securing a Dance Guest Pass, Freshman must attend with a CHS upper classman student.
- Homecoming – All Sophomores, Juniors and Seniors may bring out-of-district dates after securing a Dance Guest Pass, all Freshman may attend.
- All other school rules will apply.

Fire Drills

Fire drills at regular intervals are required by law and are an important safety precaution. It is essential that everyone obeys orders promptly and clears the building by the prescribed route as quickly as possible. Each classroom has an emergency exit procedure posted and each teacher has been trained in fire drill procedures.

Lock-down Procedures

Lock-down drills will be held occasionally as outlined in the district crisis management plan.

Lock-out – Whereby students may move inside the building as usual. When students need to move to the band room or shop areas, administration in conjunction with the band/shop teachers will monitor the transition zones.

Lock-down – Will occur whenever the safety of students and staff are jeopardized due to situations deemed dangerous. All individuals will be confined to a room until administration deems the situation is safe and rooms will be notified individually.

Guidance Services

Guidance services are available for every student in school. Services include assistance with educational planning, interpretation of test scores, occupation and career planning, study assistance, help with home, school, and/or social concerns or any questions or problems the students may wish to discuss with the counselor. Students wishing to see the counselor should make an appointment in the office and will be called by the counselor as soon as feasible.

Tutoring Services

It is critical to earn quality grades in preparation for college, to stay eligible for athletics and academics. Tutoring services are provided for students by faculty after school on designated days when announced

Office and Telephone

The office and guidance office telephones are for school business and emergency calls only. Students may use the office phone to contact parents with office permission.

Students are not to be in the office unless invited after checking in.

Other Rules and Regulations

1. Student visitors are not allowed.
2. Parents and legal guardians are welcome to visit the school at any time after checking with the principal.
3. Food and beverages are not allowed in gym.
4. Sunflower seeds and pinon nuts are not allowed in the building.
5. Students are responsible for all their valuables, band instruments, athletic equipment, valuables, etc. The school attempts to monitor the hall, lockers and locker rooms, but does not assume responsibility for lost or stolen items.
6. Hall passes are required by any student not in class during class period.
7. The gym is opened for use during lunch and between classes. Students not using acceptable behavior in the gym will be subject to disciplinary action.
8. All financial obligations must be met by students before participation in graduation exercises.
9. Transportation is provided to and from school for all students. Students riding the bus must adhere to rules and regulations adopted by the North Conejos School District. Misconduct on buses will result in disciplinary action.

10. Internet Use - Students will have a signed contract on file. Failure to comply with the contract will cause student to lose privilege for time determined by administration. Repeated offense will result in disciplinary action.
11. **Cell phones** and **all electrical devices** and **accessories** can only be seen and/or in use before and after school. Use during school time in any manner will result in confiscation and detention will be assigned. **Parents must arrange to pick up the confiscated items upon second and subsequent offenses.**
12. **"Fidget Spinners"** are not to be seen in any classroom with a consequence of being confiscated.

Athletics

Centauri High School offers a variety of extra curricular activities and encourages all students to participate. Centauri High is a member of the Intermountain League. To be eligible to participate in athletics, a student must meet scholastic requirements; have parental consent and the approval of a medical doctor. Athletes will be provided with a copy of the athletic handbook.

Eligibility

Standards for athletic eligibility are set by the Colorado High School Activities Association. Centauri High School will follow the state requirements:

Listed are the general eligibility rules as set by CHSAA:

A student shall be eligible to represent his/her school in an interscholastic activity sanctioned by the Colorado High School Activities Association if such student meets the following specific requirements:

1. The student is a bona fide undergraduate member of his/her school.
2. In the judgment of the principal of the student's school he/she is a representative of the school's ideals in matter of conduct and sportsmanship.
3. During the period of participation, the student must be enrolled in courses which offer, in aggregate, a minimum of 2.5 Carnegie units of credit per semester and must not be failing more than the equivalent of one-half Carnegie units of credit.
4. No make-up work shall be permitted after the close of the semester and/or the designated periodic eligibility check for the purpose of becoming eligible.
5. Age requirement: A student may not participate in the upcoming school year if he/she reaches his/her 19th birthday prior to August 1 of the school year.
6. **(Attendance requirement)**--A student must be in attendance **all day** to be eligible to participate in a practice, game, or participate in any extracurricular activity. If the activity is after regular school hours, student must be in attendance all day. If the activity is on a day when school is not in session then the attendance must be on the last day school was in session prior to the activity. (Ex: For Saturday activities Friday's attendance is required). Exceptions to this rule will have to be **Pre-arranged** with the Assistant Principal or Principal. Medical appointments, Dept. of Motor Vehicles, court dates and

funerals may be excused, but must be pre-arranged with administration or cleared via a doctor's note if applicable. The health of the student is first priority, if students are sick and cannot be in school, they are too sick to participate in games or practice.

7. Alcohol and Drug use is prohibited, this is to include athletes that are in attendance at gatherings, parties, etc., where drugs and alcohol are known to be available. First offense not on a school activity will be an automatic suspension from participation in interscholastic competition (see Athletic Handbook). A suspension at the end of a given sports season will carry over to the next sport season, and may extend into the next academic year. The athlete is expected to attend regular practices if he/she plans to remain with the team.

During this time the coach will set up certain criteria, approved by Principal/Athletic Director for the athlete to participate in such applicable actions such as counseling, extra practices, and/or parental contracts. (In addition, violators will be subject to applicable school policy). A mandatory parent, player and coach's meeting within the first week of the suspension will occur. First offense on a school activity is dismissal from the team. Second violation during the same academic year will result in dismissal of athletic participation for an entire calendar year.

Coaches of interscholastic athletics are listed in the athletic handbook.

All clubs and organizations, except athletics, are chartered by the CHS STUCO and are required to have a copy of their constitutions, charter, and financial statements placed in the office under the direction of the student council adviser. All clubs and classes must have all activities approved by the principal or assistant principal.

Club Organizations and Sponsors

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| NATIONAL HONOR SOCIETY | Mrs. Stephanie Parrish |
| STUDENTS AGAINST DESTRUCTIVE DECISIONS (SADD) | Mr. Miller |
| Family, Career, and Community Leaders of America (FCCLA) | Mrs. Bechaver |
| MATH CLUB | Mrs. Muniz |
| SKILLS - USA | Mr. Christensen |
| SPANISH CLUB | Mr. Forster |
| STUDENT COUNCIL | Mr. Chase |
| CHESS CLUB | Mrs. Muniz |
| FUTURE BUSINESS LEADERS OF AMERICA (FBLA) | Mr. Mike Creel |
| STUDENTS HELPING OTHERS THROUGH SERVICE (SHOTS) | Ms. Beverly Glynn |
| SENIOR CLASS | Mr. Parrish |
| JUNIOR CLASS | |
| SOPHOMORE CLASS | Mrs. Genesio |
| FRESHMAN CLASS | Mrs. K. Crowther |
| AG/FFA | Mr. Greg Shawcroft |
| HOSA | Mrs. LeSueur |
| KNOWLEDGE BOWL | Ms. Beverly Glynn |

North Conejos School District RE 1-J is an equal opportunity educational institution and does not unlawfully discriminate on the basis of race, color, national origin, sex, or disability in admission or access to, or treatment or employment in educational programs or activities. Inquiries concerning Title VI, Title IX, Section 504 and ADA may be referred to Kevin Schott, Superintendent, or Carla Archuleta, Assistant Superintendent, 17890 St. Hwy. 285 So., La Jara, Colorado 81140 or the Office of Civil Rights, US Department of Education, Region VIII, Federal Office Building, 1244 North Speer Blvd., Suite 310, Denver, Colorado 80204, (970) 844-2991.