

Grievance Form

A Grievance is defined as a complaint in writing, setting forth the allegation that there has been a violation, misinterpretation or inequitable application of: (a) non-discriminatory legislation; (b) Board of Education policies; or (c) other policy decision, or action which has adversely affected or aggrieved an employee of the North Conejos School District RE-1J. (Refer to policy AC-R)

Status of Grievance: Step I _____ Step II _____ Step III _____ Step IV _____

I, _____ hereby file a Grievance to _____.

My Grievance is based on (a) _____ (b) _____ (c) _____

Specifically my grievance is:

I hereby petition for a hearing on my Grievance within ten (10) working days (thirty (30) working days for Step IV) of the following date. I have been informed of the Grievance procedures to be followed along with my rights and responsibilities pertaining thereto.

Received by: _____
Signature _____ Date _____

Grievant's Signature _____ Date _____

Administrative Record

Date received: _____ Date of Hearing: _____

Place of Hearing: _____ Time of Hearing: _____

Decision of Grievance:

Resolution: Yes _____ No _____

Administrator's Signature _____ Date: _____

Issue Date: March 15, 2016