

## **Innovation in Education**

(Procedures for Establishment and Review of Innovation Schools and Innovation School Zones)

### **A. Review by school accountability committee**

Prior to submission of an application to the Board of Education, the innovation school applicant shall submit the application to the school accountability committee for review and comment. If the application is to become an innovation school zone, the applicant shall submit the application to each school accountability committee within the proposed zone for review and comment. The school accountability committee(s) shall have 60 days to review the proposal.

### **B. Date for submission of application**

Applications will be accepted prior to March for school(s) beginning the following academic year. However, the Board and the applicant may mutually waive this deadline. Applications are to be submitted to the Superintendent.

### **C. Contents of the application**

In accordance with state law, the application to become an innovation school or innovation school zone shall include:

#### **1. Mission**

Provide a statement of the school's mission and why designation as an innovation school or innovation school zone would enhance the school's ability to achieve its mission.

#### **2. Innovations**

Describe the innovations the school or school zone would implement. If the application is to become an innovation school, indicate whether the school will operate as a community school, in accordance with the requirements of state law.

#### **3. Affected programs, policies and operational documents**

List the programs, policies and operational documents within the school or school zone that would be affected by the identified innovations and the manner in which they would be affected. These may include, but not be limited to, the following:

- a. the research-based educational program the school or school zone would implement;
- b. the length of school day and school year at the school or school zone;

- c. the student promotion and graduation policies to be implemented at the school or school zone;
- d. the assessment plan for the school or school zone;
- e. the proposed budget for the school or school zone; and
- f. the proposed staffing plan for the school or school zone.

#### **4. Academic performance**

Identify the improvements in academic performance the school or school zone expects to achieve in implementing its identified innovations.

#### **5. Cost savings and efficiencies**

Provide an estimate of the cost savings and increased efficiencies, if any, the school or school zone expects to achieve in implementing its identified innovations.

#### **6. Support**

- a. Provide evidence that a majority of the administrators and teachers employed at each school consent to designation as an innovation school or school zone.
- b. Provide evidence that a majority of the school accountability committee at each school consent to designation as an innovation school or innovation school zone.
- c. Provide a statement of the level of support for designation as an innovation school or innovation school zone, including input from school employees other than teachers and administrators; students and parents of students enrolled in the school(s); and the community surrounding the school(s).
- d. If the application is to become an innovation school zone, the statement of support shall include specific input regarding the selection of schools included in the innovation school zone and input regarding the strategies and procedures that would be used to implement and integrate the innovations within the schools.

#### **7. Waivers**

- a. Provide a description of any statutory sections or any regulatory or district policy requirements that would need to be waived for the school or school zone to implement its identified innovations.
- b. Provide a description of any provision of a collective bargaining agreement(s) in effect for the personnel at the school or school zone that would need to be waived for the school or school zone to implement its identified innovations.

## **8. Additional information**

Provide any additional information that supports the request to become an innovation school or innovation school zone. A plan for creating an innovation school zone shall also include:

- a. A description of how innovations in the schools would be integrated to achieve results that would be less likely to be accomplished in each school working alone.
- b. An estimate of the economies of scale that would be achieved by innovations implemented jointly by the schools within the innovation school zone.

[Note: The Act permits the Board to add specific application requirements in addition to those listed above.]

### **D. Submission procedures**

No application fee will be charged by the Board.

The applicant must provide two original copies of the completed application printed single-sided on white paper, not stapled.

### **E. Incomplete application**

If the application is incomplete, the Board will request additional information from the applicant and give the applicant a reasonable opportunity to provide additional information to the Board for review. The parties may mutually agree to waive any deadlines during the application process, including extending the deadline for Board consideration of the application.

### **F. Decision on the application**

The Board shall make a decision, by resolution, on the application to become an innovation school or innovation school zone in a regular or special meeting. The Board's decision shall be made within 60 days after receipt of the official application, unless the parties have mutually agreed in writing to extend this deadline.

If the Board denies the plan, it shall provide a written explanation of the basis for its denial.

A new innovation school or innovation school zone may be approved for a period of three academic years.

### **G. Amending the application**

If the Board denies the application, the applicant shall have 10 days to amend the application and resubmit it to the Board. The Board will then have 30 days to make a decision on the amended application.

If the application is denied again, the Board's decision shall be final and no further appeal or amendments may be submitted.

## **H. Negotiations**

All negotiations between the Board and an approved innovation school or innovation school zone shall be concluded by and all terms agreed upon no later than 30 days after the Board resolution approving the innovation school or innovation school zone.

## **I. Review**

The Board shall review the level of performance of the innovation school or innovation school zone within three years after the Board's approval of the plan and every three years thereafter. The Board's review shall include, but not be limited to, a determination whether the innovation school or innovation school zone is achieving or making adequate progress toward achieving the academic performance results identified in its innovation plan.

If the Board determines the academic performance of students enrolled in the innovation school or innovation school zone is not improving at a sufficient rate, the Board may revoke the innovation status of the school or school zone or remove the underperforming school or schools from the innovation school zone.

The Board reserves the right to request information from an innovation school or innovation school zone and/or to review the performance of an innovation school or innovation school zone at any time. In addition, the Board reserves the right to revoke the innovation status or remove a school from an innovation school zone at any time and for any reason deemed sufficient by the Board.

## **J. Revisions to innovation plan**

Once approved, the Board may revise the innovation plan in collaboration with the innovation school or innovation school zone. Revisions may include, but not be limited to, reviewing identified waivers of any collective bargaining agreement.

Any revision to the innovation plan shall require the consent of the majority of teachers and administrators employed at the innovation school or innovation school zone as well as the consent of a majority of each school accountability committee. Revision may also require the approval of members of the collective bargaining unit employed at the school(s), in accordance with state law.

Approved: February 2009  
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