File: GCM

## **Professional Staff Work Load**

The Board of Education shall hold the administration responsible for the equitable distribution of work among members of the staff. As a general pattern, secondary teachers shall have at least one period free from teaching assignments during regular school hours. The elementary teachers' load shall be adjusted in a similar manner either by scheduling a shorter school day, a longer noon hour or planning periods.

Instructional personnel may be assigned duties relating to school activities outside regular school hours.

Adopted: 1968

Revised: April 10, 2018

CROSS REF.: IIB, Class Size